

# CONTINUING PROFESSIONAL DEVELOPMENT

## Application for Accreditation of Activities

LAW SOCIETY OF  
NEW BRUNSWICK

68 Avonlea Court  
Fredericton, N.B.  
E3C 1N8



If you were unable to locate your activity in the **CPD Database** please complete this form to request credits for all activities except for teaching. If you are planning to teach a course or you have taught a course, complete the **Application for Accreditation of Teaching form**.

Due to the high volume of Applications received, the Law Society is not able to confirm receipt of Applications or to provide updates on the status of Applications. Please allow up to 30 days for your Application to be processed.

### 1. What is the type of Activity:

Course/ Conference

Writing

Local Bar and other meetings with an educational purpose

In-house educational session/Group study

**NOTE: For approval of writing activities:**  
Lawyers may not claim credit for producing PowerPoint material, for writing for law firm websites, or for writing that is part of their employment.

**NOTE: For all in-house sessions and group study,** provide the name of the lawyer having administrative responsibility or who chairs the session: \_\_\_\_\_

### 2. Name of Activity Provider:

**NOTE:** Enter the provider's name as it should appear in our **database**.

### 3. Activity Name:

### 4. Audience:

Primarily Lawyers

Open to other professions or to members of the public

### 5. Is the Activity Private or Public:

Private Activity

Not Private

**NOTE:** If this activity is private and you do not wish it to appear on the drop down menu, you must provide a complete list of attendees with this application

### 6. Activity Start Date:

### 7. Activity End Date:

**NOTE:** Credits are granted for activities completed before December 31. The END Date must be in the same year as the START Date. If the Activity spans into next year, you must submit a separate Application form for next year.

### 8. Activity Start Time:

### 9. Activity End Time:

### 10. Actual Total Number of Hours devoted to the Activity:

**NOTE:** Only include the areas of the course that meet the MCPD Requirements. Subtract any time allocated for breaks, introductions, areas relating to marketing etc. See the current **Requirements** for more information.

### 11. How is the Activity Delivered:

Online

Teleconference

In-person

Videoconference

Webcast/Webinar

<b>12. Location of Activity (if in person):</b>	City/Town	Province/State	Country
<b>13. Language:</b>			
<input type="checkbox"/> English <span style="margin-left: 200px;"><input type="checkbox"/> Bilingual</span>			
<input type="checkbox"/> French <span style="margin-left: 200px;"><input type="checkbox"/> Simultaneous Interpretation</span>			
<b>14. Practice Area: (you must choose at least one)</b>			
<input type="checkbox"/> Aboriginal Law	<input type="checkbox"/> Construction Law	<input type="checkbox"/> Pensions & Benefits Law	
<input type="checkbox"/> Administrative Law	<input type="checkbox"/> Criminal Law	<input type="checkbox"/> Practice Management	
<input type="checkbox"/> Air and Space Law	<input type="checkbox"/> Elder Law	<input type="checkbox"/> Privacy & Access Law	
<input type="checkbox"/> Alternative Dispute Resolution	<input type="checkbox"/> Environmental Law	<input type="checkbox"/> Professional Responsibility & Ethics	
<input type="checkbox"/> Bankruptcy, Insolvency & Restructuring	<input type="checkbox"/> Family Law	<input type="checkbox"/> Public Law	
<input type="checkbox"/> Business Law/Corporate/Commercial	<input type="checkbox"/> Health Law	<input type="checkbox"/> Real Property Law	
<input type="checkbox"/> Charities & Not-For-Profit Law	<input type="checkbox"/> Intellectual Property	<input type="checkbox"/> Taxation Law	
<input type="checkbox"/> Citizenship & Immigration	<input type="checkbox"/> International Law	<input type="checkbox"/> Wills, Estates & Trusts	
<input type="checkbox"/> Civil Litigation	<input type="checkbox"/> Labour Law or Employment Law	<input type="checkbox"/> Other	
<input type="checkbox"/> Commodity Tax, Customs & Trade	<input type="checkbox"/> Maritime Law	<hr style="width: 100%;"/>	
<input type="checkbox"/> Competition Law	<input type="checkbox"/> Military Law		
<input type="checkbox"/> Constitutional & Human Rights Law	<input type="checkbox"/> Municipal Law		
<b>15. Course or program description :</b>			

<b>16. Contact information of lawyer requesting approval:</b>	_____	_____	_____
	Full name	Email address	Telephone number
<b>17. Your name and contact information (if you are not the lawyer requesting approval):</b>	_____	_____	_____
	Full name	Email address	Telephone number
<b>18. <u>BEFORE you submit your form, have you remembered to:</u></b>			
<input type="checkbox"/> Check the database to ensure that the program is not already accredited	<input type="checkbox"/>	<b>Attach the program brochure and/or detailed agenda showing the times of all sessions attended</b>	
<input type="checkbox"/> Complete all numbered questions	<input type="checkbox"/>	<b>For approval of an In-house session or a Group study, provide the name of the lawyer who will chair the session or who has administrative responsibility for the meeting</b>	
<input type="checkbox"/> Ensure that the activity is taking place during the current year	<input type="checkbox"/>	<b>Provide sufficient program description.</b>	
<b>NOTE:</b> You must include a detailed description of the teaching activity. If you do not provide enough information, the course approval may be delayed. Attach a detailed description, as noted by the provider, if available. The detailed program agenda, which shows the times for each session, must be included with your application			